

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
July 1, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting commenced at 7:05 a.m., immediately following the Organizational Meeting

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Michael Ward - Motion is approved 7-0.

1. Approval of Minutes:
 - June 6, 2016 - Regular Meeting
2. Approval of Buildings and Grounds requests:
 - BGP classroom #110 - July 5-August 31, 2016 - 9:30 a.m. to 10:30 a.m. - Tutoring - Heather Devine
 - JSHS classroom - August 15-17, 2016 from 9:00 a.m. to 11:00 a.m. - Review Class - Jolie Rose - Fee \$10
 - JSHS auditorium/GB Room - March 16, 2017 (snow date March 20th) from 5:00 p.m. to 8:30 p.m. - JLBOCES for *Scripps Regional Spelling Bee* (General Brown has hosted the Spelling Bee for the past 65 years)
3. Conferences and Workshops:
 - Deanna Gullquist - Deploying IPAD / Apple Workshop - OCM BOCES, Syracuse - June 15, 2016
 - Lisa K. Smith - Northern ASBO Annual Meeting - 1000 Islands Harbor Hotel - June 28, 2016
 - Deanna Gullquist - North Country Teacher Technology Fair - Calcium Primary IRCSD - August 8 and 9, 2016
 - David Ramie - Lead Evaluator Training / Recertification - JLBOCES - August 11, 2016
 - Hope Ann LoPresti - Lead Evaluator Training / Recertification - JLBOCES - August 11, 2016
4. Financial Reports: May 2016
 - Appropriation Report – All Funds
 - Revenue Report – All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - Approval of General Fund Warrant "A"
 - Approval of Federal Fund Warrant "B"
 - Approval of Food Service Warrant "C"
 - Approval of Trust & Agency Warrant "T"
 - Approval of Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time.
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ None at this time
3. Board Information - 19 student workers have been hired for summer 2016
4. Board Discussion - NYSSBA's 97th Annual Convention & Education Expo - October 27-29, 2016 - Buffalo, NY
Following discussion, it was determined that Sandra Klindt will attend through JLSBA. No other members wish to attend.

5. Board Action - Approval of Jefferson Lewis School Board Association dues for the period of July 1, 2016 to June 30, 2017 - \$430, based on current enrollment. (2015-2016: \$430)
Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0.

6. Board Discussion / Action - Election of delegate and alternate members for the Executive Committee and Legislative Representative of Jefferson-Lewis School Boards Association for the 2016-2017 school year. (2015-2016: Sandra Klindt served as Delegate and Legislative Representative and Brien Spooner as Alternate)

Nomination of Sandra Klindt as *Delegate* by Daniel Dupee, seconded by Jeffrey West, with motion approved 6-0 with Dr. Klindt abstaining

Nomination of Brien Spooner as *Alternate* by Jeffrey West, seconded by Daniel Dupee, with motion approved 6-0 with Mr. Spooner abstaining

Nomination of Sandra Klindt as *Legislative Representative* by Jeffrey West, seconded by Michael Ward, with motion approved 7-0.

7. Board Action - Approval of revised GBCSD Academic and 10 Month Calendars for the 2016-2017 school year to reflect the last day of work for 10 month staff.
Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

8. Board Action - Approval is requested for Julia Gilfillan to participate with the South Jefferson CSD Swim Team as an independent swimmer for the 2016-2017 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.
Motion for approval by Daniel Dupee, seconded by Jamie Lee, with motion approved 7-0.

9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to complete fund transfers into the following reserve accounts, effective for the fiscal year ending June 30, 2016:
 - \$1,500,000 - Capital Fund Reserve
 - \$ 350,000 - Retirement Reserve
 - \$ 100,000 - Employee Benefits Accrued Liability Reserve
 Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

10. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the following pay rates for Substitute Instructional staff, effective September 1, 2016:

Substitute Instructional Positions	Daily Rate of Pay
Teacher-Non Certified	\$70
Teacher-Bachelor's/Non-Certified	\$80
Teacher-Certified	\$90

- Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.
11. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

ADMINISTRATIVE REPORTS - For information only

12. School Business Official Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

13. Correspondence Log

RECOMMENDATIONS AND ACTION

14. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Joint Food Service Manager Memorandum of Agreement for the 2016-2017 School Year** between the Lyme Central School District / General Brown Central School District / James P. Nevers, GBCSD Food Service Manager / Christine Couse, Lyme CSD Cafeteria Manager, and authorizes the President of the Board of Education to sign same.
Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 7-0.

15. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed: RECOMMENDATIONS and ACTION is made by Brien Spooner, and seconded by Sandra Klindt.
Motion is approved 7-0.

(A) Retirements:

Name	Position	Effective Date
Steven Hoff	Industrial Arts Teacher	12/13/2016 (Corrected date from 12/13/2017)
Gary Rowe	Cleaner	7/31/2016
Eric Farr, Jr.	Custodian	10/01/2016

(B) Resignations as listed:

Name	Position	Effective Date
Erin Smith	Science Teacher	8/31/2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Becky S. Humiston	Substitute Teacher / Substitute Aide	\$65 per day / \$9.39 per hour	N/A	7/2/2016
Scott J. Topping	Cleaner	\$21,217 annually, Step 1	N/A	7/5/2016

16. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Becky S. Humiston** - Substitute Teacher
- **Scott J. Topping** - Cleaner

Motion for approval by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0.

ITEMS FOR NEXT MEETING *Monday, August 8, 2016 - 5:15 p.m. - General Brown Room*

17. Discussion of possible survey of teachers and community members
18. Discussion of coordination of bell schedules with neighboring districts

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 7-0. Time adjourned: 7:26 a.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated July 1, 2016

Enclosures:

Board of Education Meeting Schedule for 2016-2017 (as revised 6-6-16)

Academic & 10 Month Staff Calendars for 2016-2017 (as revised 7-1-16))